

Student Name	
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**ALL CLAIM FORMS AND EVIDENCE MUST BE EMAILED TO: [bursary@ashbyschool.org.uk](mailto:bursary@ashbyschool.org.uk)**

Eligibility – please tick appropriate box

Vulnerable Bursary		<ul style="list-style-type: none"> <li>• Those young people who receive income support/universal credit</li> <li>• Care Leavers or young people who are looked after children</li> <li>• Disabled young people in receipt of both Employment Support Allowance and Disability Living Allowance / PIP</li> </ul>
Discretionary Bursary		<ul style="list-style-type: none"> <li>• Young people facing financial barriers to participation in further education. Agreed standards of behaviour and attendance should be met.</li> </ul>
Both		<ul style="list-style-type: none"> <li>• Young people who qualify for the Vulnerable Bursary but who require extra assistance with the costs of participating in learning</li> </ul>

Details of assistance claimed for:	Receipts Attached ✓	Faculty Requests Attached ✓	Amount Claimed
➤ Transport - bus			
➤ Books - curriculum			
➤ Equipment including stationery and subject specific equipment			
➤ Field trips/Educational visits			
➤ The costs of attending university interviews and open days			
➤ Clothing – uniform/kit			

> OTHER			
<b>TOTAL: (must fall within agreed values)</b>			

Account Name: _____											
Account Number:	<table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 20px;"></td> <td style="width: 20px;"></td> <td style="width: 20px;"></td> <td style="width: 20px;"></td> <td style="width: 20px;"></td> <td style="width: 20px;"></td> <td style="width: 20px;"></td> <td style="width: 20px;"></td> <td style="width: 20px;"></td> <td style="width: 20px;"></td> </tr> </table>										
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Please note that BACS payments will only be processed once a month											

Student signature: \_\_\_\_\_

Date: \_\_\_\_\_

**OFFICE USE ONLY:**

Staff name: \_\_\_\_\_

Staff signature: \_\_\_\_\_

Staff position: \_\_\_\_\_

Date received: \_\_\_\_\_

Approved by Director of Post 16

Name: \_\_\_\_\_

Date approved: \_\_\_\_\_

Receipt of the Bursary will be conditional upon the young person meeting agreed standards of attendance and behaviour. Please refer to the Learner Agreement and Bursary Procedure guidance for further details and any sanctions which may be applied.

Ashby School Complaints Procedure is in place to cover disagreements over applications for the 16-19 Bursary Fund.